Howick Village Association

HOWICK VILLAGE ASSOCIATION INCORPORATED

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MINUTES OF THE ANNUAL GENERAL MEETING
5.45 pm – Wednesday 21 October 2026
Uxbridge Creative Leisure Centre, 35 Uxbridge Road, Howick

WELCOME:
Sam Dalzell (Chairman) welcomed attendees.

Attendees:

Christine Fairclough (CF)	Cinnamon Brown Homestore
Jake Harrison (JH)	Louis & Max
Leane Steele (LS)	Unichem Main St & Crawford House Pharmacy
Nick Thompson (NT)	John Russell Schoolwear
Paul Spiller	Paul Spiller
Roneel Prasad (RP)	Yellow Ladder Investments Ltd & Miyuki Restaurant
Sam Dalzell (Chairman) (SD)	Resonate Howick
Terrence Perumal	Alxemy Business Solutions Ltd
Ziahad Mohammed (ZM)	Paper Plus Howick
Nichola Gold	Spice HR
Nicole Griffiths	Spice HR
Nick Kotze	Loan Market
Marie Raos	Landlord/Ray White
Kevin Barber	Bayleys Howick
Tony Bayley (TB)	Bayleys Howick
Andrew Rumbles (AR)	Poppies Howick
Tony Moores	Poppies Howick
Jane Moody	Bathurst Brown Design
Barry O'Shaughnessy (BO)	The Good Home/The Prospect of Howick
Haley Asbridge	Mooi Skin (from 6 pm)

Adele White – Howick Local Board
Katie Treneman – HVA Manager (KT)
Jane Newbury – HVA Events Manager
Marion Skelton – HVA Admin Assistant
Rachel Johnson – Market Manager (incoming)

APOLOGIES:

Gerald Patterson (Treasurer)	Landlord
Leeyan Stephens	Book Assist

AGM DOCUMENTATION:

DRAFT

AGM notice/agenda, 2025 Draft Minutes of AGM, audited accounts, Chairman, Treasurer and Village Manager's reports, along with Projection and Business Plan 2027/2028, were available online at www.howickvillage.co.nz prior to the AGM meeting.

CONFIRMATION OF MINUTES:

Confirmation of the 2025 AGM minutes:
RESOLUTION: To accept the 2025 AGM minutes as a true record of proceedings.
MOVED: LS SECONDED: JH CARRIED
No Matters Arising

CHAIRMANS REPORT:

Resolution: Move to accept the Chairperson's AGM 2026 report.
MOVED: RP SECONDED: BO CARRIED
Nil matters arising from this report.

MANAGERS REPORT:

Manager's written report 'Year In Review' available online summary discussed along with Maretview report highlights and Market performance.
KT updated meeting with power point presentation covering the past 12 months including recent HOP event and latest socials statistics.
Resolution: Move to accept the Manager's 2026 Annual AGM report.
MOVED: AR SECONDED: (TB) CARRIED
Nil matters arising.

TREASURERS REPORT/ANNUAL ACCOUNTS:

Resolution: Treasurer's 2026 report accepted.
MOVED: CF SECONDED: AR CARRIED

Approval of the audited accounts
Resolution: That the audited financial statements for 2025/26, showing a surplus of $5,426 be accepted.
MOVED: CF SECONDED: AR CARRIED

Resolution: That the draft budget for 2027/2028 be approved, including a BID targeted rate grant amount of $223,420.91 including a 3% increase or $6,507.40 to the targeted rate grant, for 2027/2028 financial year.
MOVED: CF SECONDED: AR CARRIED

Resolution: Howick Village Association requests Howick Local Board recommend to Auckland Council Governing Body that $223,420.91 to be included in the draft Auckland Council consultation process.
MOVED: CF SECONDED: AR CARRIED

Resolution: That the 2027/2028 Business Plan, aligned with the proposed BID targeted rate grant and draft budget, be approved.
MOVED: CF SECONDED: AR CARRIED

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Register of Interest 2026 presented to AGM on Screen.

Resolution: That Shawn Yuan of Murray Audit be reappointment as the Association's auditor for the 2027 financial year.
MOVED: CF SECONDED: AR CARRIED

CONSTITUTIONAL CHANGE:

As required by the IRD to retain our exempt withholding tax status.

SPECIAL RESOLUTION - adoption of changes to our Rules/Constitution as follows:
Add below Clause 3.7 -

As a not-for-profit organisation, the officers and members may not receive any distributions of profit or income from it. This does not prevent officers or members:

- receiving reimbursement of actual and reasonable expenses incurred, or
- entering into any transactions with the organisation for goods or services supplied to or from them, which are at arm's length, relative to what would occur between unrelated parties.

  Provided no officer or member is allowed to influence any such decision made by the organisation in respect of payments or transactions between it and them, their direct family or any associated entity.

MOVED: NT SECONDED: RP CARRIED

ELECTION OF OFFICERS:

Resolution: That the AGM records that Christine Fairclough and Barry O'Shaughnessy, being eligible candidates nominated by the closing date, be elected to the Executive Committee.
MOVED: TB SECONDED: JH CARRIED

AS there were nominations fewer than available positions, the Chair, Sam Dalzell, invited further nominations from the floor.

Resolution: That Nick Thompson of John Russell Schoolwear being an eligible candidate, and accepting of the nomination, be elected to the HVA Executive Committee.
MOVED: LS SECONDED: ZM CARRIED

Resolution: That Haley Asbridge of Mooi Skin being an eligible candidate, and accepting of the nomination, be elected to the HVA Executive Committee.
MOVED: JH SECONDED: RP CARRIED

Resolution: That Ziahad Mohammed of Paper Plus being an eligible candidate, and accepting of the nomination, be elected to the HVA Executive Committee.
MOVED: LS SECONDED: NT CARRIED

GENERAL BUSINESS:

KT thanked and acknowledged the HVA team.
SD acknowledged the retirement of Paul Spiller and thanked him for his contribution over the years.

Meeting closed at 6:20 pm.

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