

**MINUTES OF THE ANNUAL GENERAL MEETING
6.00pm – Wednesday 16 October 2024
Howick Village Association Incorporated**

WELCOME:

Gerald Patteson welcomed all the attendees to the AGM 2024.

Attendees:

Gerald Patterson – Landlord
Ken Scott – 101 Design
Frith Jenkins – Howick Village Optometrists
Leane Steele – Life Pharmacy
Tony Moores – Poppies Books
Barry O’Shaughnessy – Prospect
Paul Spiller – Landlord
Nick Thompson – John Russell Schoolwear
Paul Brobbel – Uxbridge Arts
Leeyan Stephens – Book Assist Ltd
Terrence Perumal – Alxemy Solutions/Alxemy House
Ash Bajaj– Alpha Time
Sam Dalzell – Resonate Howick

Damian Light – Howick Local Board Chair
Adele White – Howick Local Board
Bo Burns – Howick Local Board
John Spiller – Howick Local Board

Katie Treneman – HVA Manager
Rachel Johnson – HVA Market Manager
Jane Newbury – HVA Events Manager
Marion Skelton – HVA Admin Assistant

APOLOGIES:

Carmen Holmes – Stressman Ltd (Apothecary, Daisy Chang, Piggy, Despensa)
Ted Waters – Stressman Ltd (Apothecary, Daisy Chang, Piggy, Despensa)
Jake Harrison – Louis & Max

MOVED: Ken Scott

SECONDED : Tony Moores

CARRIED

AGM documentation – AGM notice/agenda, 2023 Draft Minutes, audited accounts, Chairman, Treasurer and Village Manager’s reports, were circulated to all attending members prior to the AGM meeting.

1. Confirmation of the 2023 AGM minutes:

Recommendation – to adopt the 2023 AGM minutes as circulated.

RESOLUTION: To accept the 2023 AGM minutes as a true record of proceedings.

No matters arising

MOVED: Leane Steele SECONDED: Nick Thompson CARRIED

2. **Chairperson's written report:** Presented to the 2024 AGM by Gerald Patterson (Chairperson)
75% of targeted rate goes towards administering the Association so we are dependent on the Market. We pay over \$30k rent for Market Square on a Saturday, we have a license until 2046.
We are looking seriously at expanding the BID area and will look at it more closely next year cost \$30-\$50k.
Thanks Adele for attendance and being our liaison for HLB.
Nil matters arising from this report.

Resolution: Move to accept the Chairperson's AGM 2024 report

MOVED: Gerald Patteson SECONDED: Tony Moores CARRIED

3. **Manager's written report:** Manager's written report 'Year In Review' circulated to members prior to AGM
Nil matters arising

Resolution: Move to accept the Manager's 2024 AGM report

MOVED: Katie Treneman SECONDED: Frith Jenkins CARRIED

4. **Treasurer's report: Audit report circulated to members prior to AGM.**

Howick Village Association Treasurer – Tony Moores, provided a summary and verbal report on the financial statements and auditor's report by Diane Robinson – Called to Account Ltd.

Resolution: Move to accept the Treasurer's 2024 AGM report and approve the audited accounts for 2024.

MOVED: Paul Spiller SECONDED: Frith Jenkins CARRIED

Resolution: Move to approve the following financial year 2025/2026 draft budget which includes a BID targeted rate grant amount of \$ 211,622.94 including a 5% increase or \$10,077.28 to the targeted rate grant for 2025/2026 financial year.

Howick Village Association requests Howick Local Board recommend to the governing body the amount of \$ 211,622.94 to be included in the Auckland Council draft 2025/2026 annual budget consultation process.

MOVED: Tony Moores SECONDED: Leeyan Stephens CARRIED

RESOLUTION: Appointment of auditor for 2024/2025 financial year – Diane Robinson from Called to Account Ltd of Auckland

MOVED: Tony Moores SECONDED: Leeyan Stephens CARRIED

RESOLUTION: Approve the Howick Village Association's business plan 2025/2026

MOVED: Paul Spiller SECONDED: Nick Thompson CARRIED

Resolution: The budget be accepted for the financial year ending 30 June 2025 showing a surplus of \$7,753, and the 2026 income year projection showing a profit of \$5,642 be accepted.

MOVED: Tony Moores SECONDED: Leane Steele CARRIED

5. **Election of Executive Committee and officers:**

Twelve nominations were received for the 2024/2025 Executive Committee for Eleven positions. A vote was held.

Resolution: Appoint Katie and Adele as Scrutineers

MOVED: Gerald Patterson

SECONDED: Leane Steele

CARRIED

Katie invited all nominees to introduce themselves.

New Executive Committee for 2024/2025:

Frith Jenkins

Tony Moores

Barry O'Shaughnessy

Gerald Patterson

Paul Spiller

Leane Steele

Nick Thompson

Carmen Holmes

Ziahad Mohammed

Sam Dalzell

Paul Brobbel

Resolution: That the voting papers be destroyed

Moved: Frith Jenkins

Seconded:

Leane Steele

CARRIED

6. GENERAL BUSINESS:

Nil matters arising.

Meeting closed at 7:05 pm.